

Santa Claus Utilities

Certification Form for Sewer Lateral Inspection and Maintenance

NOTICE

In accordance with Chapter 10.16 of the Santa Claus Municipal Code, mandatory closed-circuit television or other approved inspections of sewer laterals.

This form must be signed and submitted to the Wastewater Department located at 15165 North SR 245 Santa Claus 47579. Questions about any aspect of the inspection can be answered by calling 812.544.3329.

Current Owner(s)					
Property Address:					
Mailing Address (if different from above):					
Street					
City:		State:		ZIP:	
Home Phone #		Work #		Cell #	
Signature(s) of Seller(s)				Date:	
Full Name(s) Please Print					
☐ WAIVER of INSPECTION REQUIREMENT: Under penalty of Perjury, I hereby certify that the sewer lateral inspection on the above mentioned property has been completed within the last ten (10) years in accordance with Santa Claus Municipal Code Chapter 10.16, Section 10.16.018 and certification is attached.					
Signature of Property Owner or Authorized Agent:				Date:	
Property Address:					
Buyer(s)'s Current Address:					
Mailing Address:					
City:		State:		ZIP:	
Home Phone #		Work Phone #		Cell #	
As buyer of the above mentioned property, I certify that I have knowledge of the requirements for sewer lateral inspection and maintenance found in Chapter 10.16 of the Santa Claus Municipal Code.					
Signature(s) of Buyer(s):				Date:	
Company Conducting Video Survey:					
Individual Conducting Video:					
Address:				Phone #	
City:		State:		ZIP:	
Contractor License Number:					
As contractor for the above mentioned property, I certify that I have read the requirements for sewer lateral inspections and maintenance found in Chapter 10.16 of the Santa Claus Municipal Code. I certify that the information and video-recording I have provided is true and correct. I acknowledge that I am qualified to conduct the closed circuit television video-recording.					
Contractor Signature:				Date:	
FOR TOWN USE ONLY					
Date Received:		Received By:			
☐ A review of the video revealed that a replacement or repairs to the sewer lateral are not necessary.					
☐ A review of the video revealed that a repair to sewer lateral at _____ is required to correct a _____.					
☐ A review of the video revealed that the sewer lateral needs to be replaced.					
Reviewed by:		Date of Review:			

The following packet contains and asks for specific information regarding the inspection of your sewer lateral. It is imperative that you fill out all the information, or delays in processing will occur. If information is missing, the packet will be returned to you.

Reasons for inspection (Check One):

- ☐ Water account name change
- ☐ Building Permit
- ☐ Sewer back-up
- ☐ Town notification

Are you?

- ☐ Owner
- ☐ Realtor
- ☐ Bank

INSPECTION and REPAIR REPORT

Use: Residential Ind/Comm Condo/Apt

Date: _____ Time: _____ Total Length: _____

Pipe Size: _____ in. Pipe Material: _____

- ☐ Clean out
- ☐ There is a grinder/ejector pump on this property
- ☐ Private sewer lateral crosses neighboring private property
- ☐ Private sewer lateral connects to Town main in public right of way
- ☐ There is more than one structure at this address served by private lateral
- ☐ Property has working back water valve
- ☐ Property needs back water valve
- ☐ Property has been verified as having no outside surface drains or sump pump connected to the waste water collection system

Notes:

All lateral repair methods, and materials will be in accordance with current specifications in the Sewer Use Ordinance.

Following repair/replacement, the lateral must again be inspected and verified as compliant.

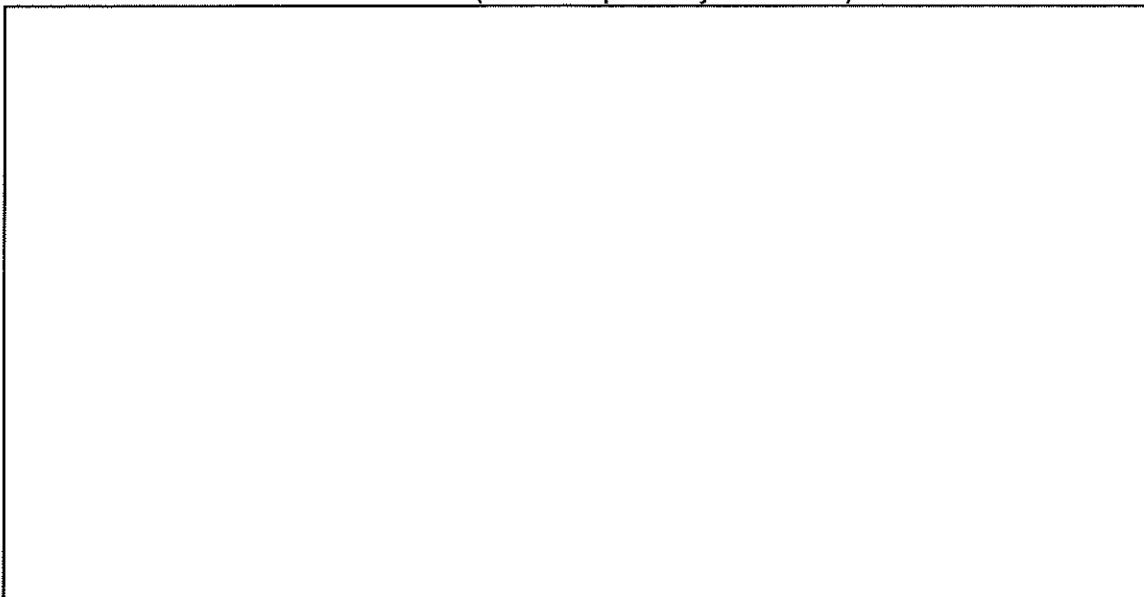
INSPECTION REPORT

CODES

B = Broken
C = Crack
F = Fracture
I = Infiltration
OR = Out of Round
O = Offset
S = Sag
R = Roots: 25% 50% 75%
CP = Change in Pipe Material

CODE	DISTANCE	OBSERVATION

Draw Sewer Laterals and Connections (to be completed by contractor):



Include building with identifying dimensions as well as referenced to curb or edge of pavement and side property lines when possible. If inspecting a long lateral, note spacing of clean outs. While videoing is taking place, some means of footage measurement is required. This can be accomplished automatically through the camera, or it can be accomplished through the use of a tracer wire and metal detector.

Taping speed must be such that there is no trouble in identifying pipe defects and the film footage is uninterrupted.

**SPECIFICATIONS for
PRIVATE LATERAL REPAIR
In the TOWN OF SANTA CLAUS**

ALL REPAIRS MUST BE INSPECTED PRIOR TO COVERING ANY WORK

The following materials and techniques will be used when doing repairs resulting from a failed inspection.

- Schedule 40 pipe and fittings
- If no existing cleanout -2 way clean out w/in 30" of structure, then per 100'
- "Fernco" (or equal) rubber boot coupling
- #11 or #8 gravel shall be placed around tap, repair areas, and any place where the pipe leaves bottom of trench
- Minimum fall on pipe shall be 1/4" per foot.
- Taps into manholes will be grouted inside and out around lateral. NOTE: if the owner or plumber is not Confined Space Certified, the inside grout will be applied by the utility at the usual labor rate.

APPROVED CCTV PROVIDERS

Huntingburg Machine Works
309 Main Street
Huntingburg, IN 47542
812.683.3531

Mehringer's Plumbing HVAC
723 Third Ave
Jasper, IN 47546
812.482.4425

Messmer Mechanical
402 3rd Ave
Jasper, IN 47546
812.482.6766

Bettag Plumbing and Heating
915 Main St.
Ferdinand, IN. 47532
812.367.1561

RHI Home Inspections
110 S Green River Rd
Evansville, IN 47715
812.774.0804

Precision Mechanical
132 13th St Suite A
Tell City, IN 47586
812.547.4911

RG Mechanical
600 E 6th St Suite C
Huntingburg, IN 47542
812.683.0675

June 18, 2025

Re: Sewer Lateral CCTV

All Certified CCTV Providers

In 2023, Santa Claus Utilities sent letters regarding sewer lateral videos and paperwork of inferior quality. In 2011 when the program began, protocol etc. was covered in reference to paperwork and required CCTV practices.

Reminder, if paperwork is not filled out completely- along with the current homeowner's signature, the CCTV provider will be notified of all deficiencies. The CCTV provider will not be allowed to re-submit the packet until 5 business days have elapsed.

Video quality and technique must meet established specifications:

- Travel speed of the camera will be no more than 1 foot/second.
- A minimum of a 3 second pause at a joint, bend, or transition is required.
- If waste smudge, paper products or similar, partially, or totally blocks view of the entire pipe interior, the lens must be cleaned prior to proceeding.
- Lighting must be such that the entire pipe interior is illuminated.
- Footage counters must be operational and provide constant/viewable footage tracking.
- The entire length of the lateral must be recorded. This means from either an interior access, or exterior clean-out to, a: wye, manhole, other Town owned sewer, or property line. Any branch circuits- exterior of the home, must also be recorded.
- Date and address must be included when the video is delivered to the utility. It can be spoken (audio) on the tape but must be included in the title of the video.

Thank you, and If you should have any questions notify the office.

Russ Luthy

Superintendent

Santa Claus Utilities